

# MADISON AREA TECHNICAL COLLEGE - REEDSBURG

## CREDIT TEXTBOOK LIST - SPRING 2010

<b>COURSE</b>	ACCESS-BEGINNING					
<b>SECTION</b>	63246	<b>INSTRUCTOR</b>	NEE-HOLTZ, THERESA J	<b>STARTS:</b>	4/3/2010	
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
SHELLY / MS OFFICE ACCESS 2007 COMPREHENSIVE				PA / 07 / 1	Required	\$102.50      \$77.00
<b>COURSE</b>	ACCOUNTING 1 - PRINCIPLES					
<b>SECTION</b>	71509	<b>INSTRUCTOR</b>	CHRISTIENSEN, G			
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
WILD / PKG3-FUND ACCTG PRIN CHPT 1-25 W/ CD+ANN REPORT+CONNECT CARD				KT / 09 / 19	Required	\$126.50      N/A
WILD / PRINCIPLES OF FINANCIAL ACCOUNTING VOL 1 CHAP 1-17 STUDY GUIDE				PA / 09 / 19	Optional	\$61.00      \$43.00
<b>COURSE</b>	ACCOUNTING 2 - PRINCIPLES					
<b>SECTION</b>	62472/62474	<b>INSTRUCTOR</b>	CONWAY, THOMAS M			
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
WILD / FUNDAMENTAL ACCTG PRIN S.G. VOL 2 CHAP 12-25				PA / 07 / 18	Optional	\$61.00      \$46.00
WILD / PKG3-FUND ACCTG PRIN CHP1-25 W/CD, ANNL REPT/WP KKR				LL / 07 / 18	Required	\$80.00      N/A
<b>COURSE</b>	ACCOUNTING 4 - INTERMEDIATE					
<b>SECTION</b>	62496	<b>INSTRUCTOR</b>	CONWAY, THOMAS M			
<b>COMMENT</b>	TELEPRESENCE					
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
SPICELAND / PKG2-INTERMEDIATE ACCOUNTING W/GOOGLE AR				KT / 09 / 5	Required	\$212.50      N/A
<b>COURSE</b>	ACCOUNTING/PAYROLL SYSTEMS					
<b>SECTION</b>	64318	<b>INSTRUCTOR</b>	CONWAY, THOMAS M			
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
ARENS / SYSTEMS UNDERSTANDING AID (SET ONLY-3 BKS)				PA / 08 / 7	Required	\$52.00      N/A
MAZZA / COMPUTERIZED ACCOUNTING W/PEACHTREE 2008 (W/CD ONLY)				SP / 09 /	Required	\$102.00      \$76.50
<b>COURSE</b>	ADMINISTRATIVE OFFICE PROCEDURES					
<b>SECTION</b>	71234	<b>INSTRUCTOR</b>	STORMS, SHARON			
<b>COMMENT</b>	TELEPRESENCE					
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
AUTHOR / NO TEXTBOOK REQUIRED				NO / /	Required	N/A      N/A
<b>COURSE</b>	ALGEBRA INTERMEDIATE					
<b>SECTION</b>	61046	<b>INSTRUCTOR</b>	DAVIS, GREGORY D			
<b>COMMENT</b>	ITV VIA MATC PORTAGE					
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
SULLIVAN / INTERMEDIATE ALGEBRA (W/CD)				HB / 10 / 2	Required	\$138.50      \$104.00
<b>COURSE</b>	APPLIED ACCOUNTING 1					
<b>SECTION</b>	63262	<b>INSTRUCTOR</b>	SCOTT, CHERYL A			
<b>COMMENT</b>	TELEPRESENCE					
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
HEINTZ / COLLEGE ACCTG CHAP 1-9				PA / 08 / 19	Required	N/A      \$90.00
HEINTZ / COLLEGE ACCTG CHAP 1-9 S.G. /WK PAP				PA / 08 / 19	Required	N/A      \$41.50
<b>COURSE</b>	AMERICAN HISTORY SINCE 1945					
<b>SECTION</b>	61372	<b>INSTRUCTOR</b>	EDWARDS, PETER T			
<b>COMMENT</b>	TELEPRESENCE					
<b>Description</b>				<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
BROKAW / BOOM! VOICES OF THE SIXTIES				HB / 07 /	Required	\$28.95      \$22.00

<b>COURSE</b>	ANATOMY/PHYSIOLOGY 1								
<b>SECTION</b>	61022	<b>INSTRUCTOR</b>	PARRISH, LINDA C						
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
A & P I SYLLABUS							\$5.50	N/A	
COLLEGE DISSECTING SET 11 PC SET-----RDSB					/ /	Required	\$23.95	N/A	
SALADIN / PKG3-ANAT/PHYS W/ON-LINE ACCESS CODE & MUS ATLAS					REEDS ONLY	KT / 09 / 5	Required	\$241.50	N/A
TEAM TEACH / A & P I LAB MANUAL FALL 09 806-207 100 PGS						SW / 09 /	Required	\$7.25	N/A
TEAM TEACH / A & P I LECTURE HANDOUTS FALL 09 806-207 202 PGS						SW / 09 /	Required	\$14.00	N/A
<b>COURSE</b>	ANATOMY/PHYSIOLOGY 2								
<b>SECTION</b>	60652 & 60362	<b>INSTRUCTOR</b>	PARRISH, LINDA C						
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
A & P II SYLLABUS							\$8.00	N/A	
COLLEGE DISSECTING SET 11 PC SET-----RDSB					/ /	Required	\$23.95	N/A	
SALADIN / PKG3-ANAT/PHYS W/ON-LINE ACCESS CODE & MUS ATLAS					REEDS ONLY	KT / 09 / 5	Required	\$241.50	N/A
TEAM TEACH / A & P II LAB MANUAL 806-208 139 PAGES						SW / 04 /	Required	\$10.50	N/A
TEAM TEACH / A & P II LECTURE HANDOUTS 806-208 177 PAGES						SW / 07 /	Required	\$13.50	N/A
<b>COURSE</b>	AUDITING								
<b>SECTION</b>	62516 RDSB	<b>INSTRUCTOR</b>	EBERL, LYNN A						
<b>COMMENT</b>	ITV								
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
ARENS / AUDITING CUSTOM CHPTS 1,2,3,6,7,8,25 W/ACCESS CODE						PA / 08 / 12	Required	\$79.00	\$59.50
MORRIS / SHORT AUDIT CASE: VALLEY PUB COMPANY						LL / 09 / 11	Required	\$57.00	N/A
<b>COURSE</b>	BODY STRUCTURE & FUNCTION								
<b>SECTION</b>	69632	<b>INSTRUCTOR</b>	POKER, HEATHER M						
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
LONGENBAKER / UNDERSTANDING HUMAN ANATOMY & PHYSIOLOGY						HB / 08 / 6	Required	\$119.00	\$50.00
<b>COURSE</b>	BUSINESS ORGANIZATION/MANAGEMENT								
<b>SECTION</b>	71545	<b>INSTRUCTOR</b>	HINKLE, EDWARD A						
<b>Description</b>									
<b>RENTAL TEXT</b>									
FERRELL / RENTAL - BUSINESS: IN A CHANGING WORLD						PA / 09 / 7	Required	\$67.50	\$67.50
<b>COURSE</b>	BUSINESS STATISTICS								
<b>SECTION</b>	64322	<b>INSTRUCTOR</b>	SWIFT, CHRISTOPHER M						
<b>COMMENT</b>	TELEPRESENCE								
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
LIND / PKG2-STATISTICAL TECH/BUS/ECONOMICS[TEXT+CD]						KT / 09 / 14	Required	\$109.50	N/A
<b>COURSE</b>	BUSINESS LAW 1								
<b>SECTION</b>	62602	<b>INSTRUCTOR</b>	BURTON, WILLIAM D						
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
MILLER / BUSINESS LAW TODAY ESSENTIALS						PA / 08 / 8	Required	\$141.50	\$40.00
<b>COURSE</b>	COLLEGE SUCCESS								
<b>SECTION</b>	61370	<b>INSTRUCTOR</b>	BOESL, SHARON L						
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
DOWNING / ON COURSE						PA / 08 / 5	Required	\$67.00	\$50.50
<b>COURSE</b>	CONTEMPORARY AMERICAN SOCIETY								
<b>SECTION</b>	61830	<b>INSTRUCTOR</b>	WUEST, MIMI S						
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
SKOLNICK / CRISIS IN AMERICAN INSTITUTIONS						PA / 07 / 13	Required	\$92.50	\$64.50
<b>COURSE</b>	CORPORATE FINANCE								
<b>SECTION</b>	71172	<b>INSTRUCTOR</b>	FRANSON, SANDRA M						
<b>COMMENT</b>	ITV								
<b>Description</b>					<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>	
VANHORNE / FUNDAMENTALS OF FINANCIAL MGMT						PA / 09 / 13	Required	\$148.50	N/A

<b>COURSE</b>	CRIMINAL LAW							
<b>SECTION</b>	63426	<b>INSTRUCTOR</b>	PORTER, PEGGY S					
<b>COMMENT</b>	TELEPRESENCE							
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
SAMAHA / CRIMINAL LAW		HB / 08 / 9	Required	\$143.00	\$107.50			
TRUTTSCHEL / CRIMES TRNG GUIDE FOR LAW ENFORC OFFICERS 504-113 TAPE BOUND		BD / 08 /	Required	\$4.95	N/A			
WISCONSIN DEPT OF JUSTICE / SELECTED EXCERPTS WISCONSIN STATUTES 2007-2008		PA / 09 /	Required	\$9.50	N/A			
<b>COURSE</b>	CUSTOMER CONTACT SKILLS							
<b>SECTION</b>	63264	<b>INSTRUCTOR</b>	HELD, KRISTINE G	<i>STARTS: 3/9/2010</i>				
<b>COMMENT</b>	TELEPRESENCE							
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
HARRIS / CUSTOMER SERVICE		PA / 07 / 4	Required	N/A	\$39.00			
<b>COURSE</b>	DEVELOPMENTAL PSYCHOLOGY							
<b>SECTION</b>	60504/60752	<b>INSTRUCTOR</b>	BRATTSET, DAN/HORZEWSKI, TAMI					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
BERGER / DEVELOPING PERSON THRU THE LIFE SPAN		PA / 08 / 7	Required	\$126.50	\$95.00			
<b>COURSE</b>	EARLY CHILDHOOD/OPERATIONS MGMT							
<b>SECTION</b>	71620	<b>INSTRUCTOR</b>	JOST, DONNA L					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
AUTHOR / NO TEXTBOOK REQUIRED		NO / /	Required	N/A	N/A			
<b>COURSE</b>	EARTH SCIENCE							
<b>SECTION</b>	71402	<b>INSTRUCTOR</b>	LYON, JOHN W					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
TARBUCK / EARTH SCIENCE (W/CD)		HB / 09 / 12	Required	\$122.50	\$92.00			
<b>COURSE</b>	ECONOMICS							
<b>SECTION</b>	61770	<b>INSTRUCTOR</b>	SWIFT, CHRISTOPHER M					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
WELCH / ECONOMICS		PA / 07 / 8	Required	N/A	\$97.00			
<b>COURSE</b>	ELEMENTARY ALGEBRA W/APPLICATIONS							
<b>SECTION</b>	61612/61654	<b>INSTRUCTOR</b>	JENSEN, JOHN JR/SCHYVINCH, MARGARET					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
LIAL / BEGINNING ALGEBRA (W/CD)		HB / 08 / 10	Required	\$142.50	\$107.00			
<b>COURSE</b>	EMPLOYMENT LAW							
<b>SECTION</b>	62612	<b>INSTRUCTOR</b>	CROKE, THOMAS M					
<b>COMMENT</b>	TELEPRESENCE							
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
MORAN / EMPLOYMENT LAW		HB / 08 / 4	Required	N/A	\$126.00			
<b>COURSE</b>	ENGLISH 1							
<b>SECTION</b>	60964	<b>INSTRUCTOR</b>	POTTER, ROBERT					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
RAMAGE / ALLYN & BACON GUIDE TO WRITING BRIEF INCLUDES 2009 MLA GUIDELINE		PA / 09 / 5	Required	\$84.00	N/A			
<b>COURSE</b>	ETHICS: THEORY APPLICATION							
<b>SECTION</b>	61048	<b>INSTRUCTOR</b>	STAFF					
<b>COMMENT</b>	TELEPRESENCE							
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
BOSS / ANALYZING MORAL ISSUES		PA / 08 / 4	Required	\$108.00	\$81.00			
<b>COURSE</b>	EXCEL-BEGINNING							
<b>SECTION</b>	63250/63252	<b>INSTRUCTOR</b>	STORMS, SHARON/REHBERG, GLEN					
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
SHELLY / MS OFFICE EXCEL 2007 INTRODUCTORY		PA / 08 / 1	Required	\$47.00	\$35.50			
<b>COURSE</b>	EXCEL-INTERMEDIATE							
<b>SECTION</b>	63254	<b>INSTRUCTOR</b>	STORMS, SHARON	<i>STARTS: 3/15/2010</i>				
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b>	<b>Used</b>			
SHELLY / MS EXCEL 2007 INTERMEDIATE/ADVANCED		BD / 07 / 1	Required	\$76.50	\$57.50			

**COURSE** EXPLORING BUSINESS TECHNOLOGIES  
**SECTION** 71134 **INSTRUCTOR** YERO, CHRISTINE K  
**COMMENT** TELEPRESENCE  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 AUTHOR / NO TEXTBOOK REQUIRED NO / / Required N/A N/A

**COURSE** FUND OF SPEECH COMPOSITION  
**SECTION** 60726 **INSTRUCTOR** POTTER, ROBERT  
**RENTAL TEXT**  
 BRYDON / RENTAL-BETWEEN ONE & MANY PA / 08 / 6 Required \$49.75 \$49.75

**COURSE** GENERAL ANATOMY/PHYSIOLOGY  
**SECTION** 71395 & 71397 **INSTRUCTOR** CROWSON, M  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 MARIEB / ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY & LAB MAN HB / 09 / 9 Required \$159.00 \$119.50

**COURSE** GENERAL CHEMISTRY  
**SECTION** 61694 **INSTRUCTOR** KIRT, DIANE D  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 BAUER / PKG2-INTRO TO CHEMISTRY W/ARIS ACCESS CODE KT / 10 / 2 Required \$146.00 \$109.50  
 BOYCE / LAB MANUAL FOR GENERAL CHEMISTRY 806-134, 152 PAGES SW / 09 / 1 Required \$10.00 N/A  
 GOGGLES CHEMICAL SPLASH / / CLEAR Required \$4.95 N/A

**COURSE** GROWTH AND DEVELOPMENT  
**SECTION** 69630 **INSTRUCTOR** STAFF  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 GROWTH AND DEVELOPMENT SYLLABUS PA / 07 / 3 Required \$15.00 N/A  
 POLAN / JOURNEY ACROSS THE LIFE SPAN PA / 07 / 3 Required \$31.50 \$24.00

**COURSE** INTRO INTERNATIONAL BUSINESS  
**SECTION** 64324 **INSTRUCTOR** VAUGHAN, MARGARET B  
**COMMENT** TELEPRESENCE  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 WILD / PKG2-INTERNTNL BUSN & MNG EFF THRU TGH TIMES KT / 10 / 5 Required \$133.00 N/A

**COURSE** INTRO TO COLLEGE MATH  
**SECTION** 61632 **INSTRUCTOR** ANDERSON, MICHELE M  
**COMMENT** TELEPRESENCE  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 INTRODUCTION TO COLLEGE MATHEMATICS - 804-106 SW / / Required \$17.95 N/A

**COURSE** INTRO TO COLLEGE WRITING  
**SECTION** 73657 **INSTRUCTOR** STAFF  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 HACKER / POCKET STYLE MANUAL W/2009 MLA UPDATE SP / / 5 Required \$25.50 \$19.50

**COURSE** INTRO TO HUMAN RESOURCES  
**SECTION** 62582 **INSTRUCTOR** VAUGHAN, MARGARET B  
**COMMENT** TELEPRESENCE  
**Description** **RENTAL TEXT** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 DESSLER / RENTAL - FRAMEWORK HUMAN RESOURCE MGMT PA / 09 / 5 Required \$63.75 \$63.75

**COURSE** INTRO TO PSYCHOLOGY  
**SECTION** 60656/71405 **INSTRUCTOR** BRICKL/HORZEWSKI  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 MYERS / EXPLORING PSYCHOLOGY PA / 08 / 7 Required \$96.00 \$40.00

**COURSE** INTRODUCTION TO SOCIOLOGY  
**SECTION** 60728/71401 **INSTRUCTOR** WUEST/OLSON  
**Description** **BD/CP/ED** **Req/Rec/Opt** **New** **Used**  
 HENSLIN / PKG2-ESSENTIALS OF SOCIOLOGY W/MYSOCLAB ACCESS CARD KT / 09 / 8 Required \$102.50 \$77.00

<b>COURSE</b>	IT CAREERS			
<b>SECTION</b>	71610	<b>INSTRUCTOR</b>	JAEDIKE, DALE R	
<b>COMMENT</b>	TELEPRESENCE			
<b>Description</b>	<b>RENTAL TEXT</b>	<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
SHELLY / RENTAL - DISCOVERING COMPUTERS 2010 COMPLETE		PA / 10 /	Required	\$50.75      \$50.75
<b>COURSE</b>	IT SECURITY AWARENESS			
<b>SECTION</b>	71611	<b>INSTRUCTOR</b>	JAEDIKE, DALE R	
<b>COMMENT</b>	TELEPRESENCE			
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
CIAMPA / SECURITY AWARENESS		PA / 10 / 3	Required	\$59.00      \$44.50
<b>COURSE</b>	JUVENILE LAW			
<b>SECTION</b>	63428	<b>INSTRUCTOR</b>	FRYE, DARRIN W	
<b>COMMENT</b>	TELEPRESENCE			
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
LAUTENSCHLAGER / WI LAW ENFORCEMENT OFFICERS CRIMINAL LAW HNBK 02/07 69 I		BD / 07 /	Required	\$6.50      N/A
PELZER / CHILD CALLED "IT"		PA / 95 /	Required	N/A      \$6.50
PLANT / WISCONSIN JUVENILE COURT		PA / 08 /	Required	\$36.95      \$28.00
<b>COURSE</b>	LEADERSHIP DEVELOPMENT			
<b>SECTION</b>	71135	<b>INSTRUCTOR</b>	MILLER, JOHN D	
<b>COMMENT</b>	ITV VIA MATC TRUAX			
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
DUBRIN / LEADERSHIP		PA / 10 / 6	Required	\$151.50      N/A
<b>COURSE</b>	MANAGING OPERATIONS			
<b>SECTION</b>	63546	<b>INSTRUCTOR</b>	ZIRKLE, SOMMAI	<i>STARTS: 3/20/2010</i>
<b>COMMENT</b>	TELEPRESENCE			
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
STREET / TAKING SIDES: MANAGEMENT		PA / 10 / 3	Required	\$32.50      \$24.50
<b>COURSE</b>	MARKETING PRINCIPLES			
<b>SECTION</b>	71609	<b>INSTRUCTOR</b>	ZIRKLE, SOMMAI	
<b>COMMENT</b>	TELEPRESENCE			
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
PERREAULT / ESSENTIALS OF MARKETING (W/CD)		PA / 08 / 12	Required	\$163.00      \$122.50
<b>COURSE</b>	MATH OF FINANCE			
<b>SECTION</b>	61576	<b>INSTRUCTOR</b>	EBERL, LYNN A	
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
SALZMAN / MATHEMATICS FOR BUSINESS		HB / 07 / 8	Required	\$139.50      \$50.00
<b>COURSE</b>	MED LANGUAGE FOR BUS PROF 1			
<b>SECTION</b>	71425	<b>INSTRUCTOR</b>	DEYO, MELISSA	
<b>COMMENT</b>	TELEPRESENCE			
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
CHABNER / LANGUAGE OF MEDICINE (W/CD)		PA / 07 / 8	Required	\$67.95      \$51.00
<b>COURSE</b>	MEDICAL OFFICE PROCEDURES			
<b>SECTION</b>	71422	<b>INSTRUCTOR</b>	DEYO, MELISSA	
<b>Description</b>		<b>BD/CP/ED</b>	<b>Req/Rec/Opt</b>	<b>New</b> <b>Used</b>
LARSEN / PKG2-COMP MED OFF PROCTEXT+MEDISOFT VER 14 CD		KT / 08 /	Required	\$109.00      N/A

<b><u>COURSE</u></b>	MEDICAL TERMINOLOGY			
<b><u>SECTION</u></b>	64334	<b><u>INSTRUCTOR</u></b>	HOSMANEK	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
CHABNER / LANGUAGE OF MEDICINE (W/CD)		PA / 07 / 8	Required	\$67.95
<b><u>Used</u></b>				N/A
<b><u>COURSE</u></b>	MEDICAL TERMINOLOGY			
<b><u>SECTION</u></b>	64336	<b><u>INSTRUCTOR</u></b>	BOECK, JEYNELL K	
<b><u>COMMENT</u></b>	TELEPRESENCE			
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
CHABNER / LANGUAGE OF MEDICINE (W/CD)		PA / 07 / 8	Required	\$67.95
CHABNER / MEDICAL LANGUAGE INSTANT TRANSLATOR		PA / 07 / 3	Optional	\$20.95
<b><u>Used</u></b>				\$51.00
				N/A
<b><u>COURSE</u></b>	MICROBIOLOGY			
<b><u>SECTION</u></b>	60754 & 61158	<b><u>INSTRUCTOR</u></b>	KIRT, DIANE D	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
LEBOFFE / PHOTOGRAPHIC ATLAS FOR THE MICROBIOLOGY LABORATORY		PA / 05 / 3	Required	\$33.95
NESTER / MICROBIOLOGY		HB / 09 / 6	Required	\$181.00
<b><u>Used</u></b>				\$25.50
				N/A
<b><u>COURSE</u></b>	NURSING ASSISTANT			
<b><u>SECTION</u></b>	69616/69618/69714/69620			
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
CARTER / LIPPINCOTT'S TEXTBOOK FOR NURSING ASSISTANTS [W/ WKBK, CD-ROM, 2 M		KT / 08 / 2	Required	\$76.95
CNA KIT FALL 2009		/ /	Required	\$14.50
WORTH / NURSING ASSISTANT PROGRAM OUTLINE SPRING 2010		SW / 10 / 8	Required	\$17.50
<b><u>Used</u></b>				N/A
				N/A
<b><u>COURSE</u></b>	NURSING ASSISTANT - <b>HYBRID</b>			
<b><u>SECTION</u></b>	70088	<b><u>INSTRUCTOR</u></b>	JONES	
<b><u>COMMENT</u></b>	03/06/2010			
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
CARTER / LIPPINCOTT'S TEXTBOOK FOR NURSING ASSISTANTS (W/CD)		PA / 08 / 2	Required	\$58.95
CNA KIT FALL 2009		/ /	Required	\$14.50
WORTH / NURSING ASSISTANT PROGRAM OUTLINE SPRING 2010		SW / 10 / 8	Required	\$17.50
<b><u>Used</u></b>				N/A
				N/A
<b><u>COURSE</u></b>	ORAL/INTERPERSONAL COMMUNICATIONS			
<b><u>SECTION</u></b>	61468	<b><u>INSTRUCTOR</u></b>	BOCKENHAUER, KIM	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
CHEESEBRO / COMMUNICATING IN THE WORKPLACE		PA / 10 /	Required	\$82.50
<b><u>Used</u></b>				\$62.00
<b><u>COURSE</u></b>	PATROL PROCEDURES			
<b><u>SECTION</u></b>	63430	<b><u>INSTRUCTOR</u></b>	BATTLESON, CHRISTOPHER A	
<b><u>COMMENT</u></b>	TELEPRESENCE			
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
MILLER / POLICE PATROL OPERATIONS		PA / 00 / 2	Required	\$98.50
<b><u>Used</u></b>				\$74.00
<b><u>COURSE</u></b>	POWERPOINT			
<b><u>SECTION</u></b>	63256	<b><u>INSTRUCTOR</u></b>	REHBERG, GLENN A	<i>STARTS: 4/9/2010</i>
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
SHELLY / MS OFFICE POWERPOINT 2007 COMPREHENSIVE		PA / 07 / 1	Required	\$102.50
<b><u>Used</u></b>				\$77.00

<b><u>COURSE</u></b>	PROFESSIONAL DEVELOPMENT			
<b><u>SECTION</u></b>	71160	<b><u>INSTRUCTOR</u></b>	YERO, CHRISTINE K	
<b><u>COMMENT</u></b>	TELEPRESENCE			
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
AUTHOR / NO TEXTBOOK REQUIRED		NO / /	Required	N/A
<b><u>COURSE</u></b>	PSYCHOLOGY OF HUMAN RELATIONS			
<b><u>SECTION</u></b>	61816	<b><u>INSTRUCTOR</u></b>	BRICKL, NORMAN E	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
NEVID / PSYCHOLOGY & CHALLENGES OF LIFE		HB / 07 / 10	Required	\$131.50
<b><u>COURSE</u></b>	TAX 1			
<b><u>SECTION</u></b>	62506	<b><u>INSTRUCTOR</u></b>	CHRISTIENSEN, G	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
JOHNSON / ESS OF FEDERAL INCOME TAXATION FOR INDIV/BUSINESS 2010		NO / 09 /	Required	\$94.00
<b><u>COURSE</u></b>	WINDOWS XP			
<b><u>SECTION</u></b>	64330	<b><u>INSTRUCTOR</u></b>	NEE-HOLTZ, THERESA J	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
JOHNSON / MS WINDOWS XP SERVICE PACK 2 EDITION INTRODUCTORY		PA / 07 / 1	Required	\$42.50
<b><u>COURSE</u></b>	WORD-BEGINNING			
<b><u>SECTION</u></b>	63258	<b><u>INSTRUCTOR</u></b>	NEE-HOLTZ, THERESA J	<i>STARTS: 2/5/2010</i>
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
DUFFY / MICROSOFT WORD 2007 ILLUSTRATED BASIC		SP / 07 / 1	Required	\$40.50
<b><u>COURSE</u></b>	WRITTEN COMMUNICATIONS			
<b><u>SECTION</u></b>	61466/61464	<b><u>INSTRUCTOR</u></b>	HINKLE, ED/POTTER, ROBERT	
<b><u>Description</u></b>		<b><u>BD/CP/ED</u></b>	<b><u>Req/Rec/Opt</u></b>	<b><u>New</u></b>
SEARLES / WORKPLACE COMMUNICATIONS		PA / 09 / 4	Required	\$61.00

**SHADED AREA = PRICES ARE APPROXIMATE – TEXTBOOKS HAVE NOT ARRIVED**