



Madison Area Technical College

Website: matcmadison.edu, Phone: (608) 246-6800

Health Information Technology Scholarship Application Form

Admission Criteria

- A) Application criteria are based on skill sets that are developed through education and/or experience specifically related to Healthcare or Information Technology (IT).
- 1) **Information Technology Professionals:** Must have an associate degree or higher in IT and two years experience in the IT field.
 - 2) **Healthcare Professions:** At a minimum, must have an associate degree in a healthcare field (e.g.: RN, respiratory therapist, etc) and two years experience in a health care field.
 - 3) **Other Healthcare Professions (e.g. office managers):** Must have an associate degree and have worked in a health care related office for at least two years. Preference will be given to those who have worked with patient records (may include data bases, demographic and payer information, insurance billing, etc.). Software application proficiency will benefit applicants.
- Note:** Associate degree requirement may be waived with a 2 for 1 (2 years experience equivalent to 1 year of education) ratio of directly related experience to education.
- B) The student may test out of a course, if s/he feels they meet the competencies of the course.
- C) To be eligible for Scholarship funds applicants must agree to:
- 1) Complete the Certificate within 6 months
 - 2) Sign a *Consent to Disclosure* form of personally identifiable information (including Social Security Number) from student information education records for the required tracking and reporting to the Department of Labor (DOL). This is a requirement of the grant providing the scholarship fund.

<u>For Classes Starting</u>	<u>Application Deadlines</u>
Fall 2010 (Starting week of September 27):	September 15, 2010 (first consideration date)
Winter (Starting in mid November):	October 29, 2010
Spring (Starting in February):	January 15, 2011
Summer (Starting in March):	March 15, 2011

*You are encouraged to apply early to ensure class enrollment.
Late applications may be accepted on a case-by-case basis.*

Please apply online at:
<http://matcmadison.edu/HIT-Application>