



DENTAL ASSISTANT Admission Information and Next Steps

APPLICATION PROCESS

Program Application Dates and Campus Locations:

- Fall applications may be submitted starting September 1, 2009 for the fall 2010 semester.
- Spring applications may be submitted starting January 16, 2010 for the spring 2011 semester.

Campus	Program Application Deadlines
Madison – Fall 2010	October 19, 2009 – July 1, 2010
Madison – Spring 2011	March 15, 2010 – October 18, 2010

How to apply for a program:

Fill out the **Online Application Form** at <https://www.applyweb.com/apply/matcapp> and submit the \$35 fee (\$30 application fee and \$5 processing fee) payable by credit card, debit card or electronic check by the **application deadline** at <http://matcmadison.edu/matc/getstarted/admissions/processingdates.shtm>. For a paper copy of the application, contact the Enrollment Center at (608) 246-6210 or (800) 322-6282 Ext. 6210

Required documents for this program:

The following materials must be on file at MATC in order to have a complete application.

1. Completed Application form with appropriate fee.
2. Official high school or GED/HSED transcripts. *
3. Official college transcripts from all colleges previously attended. *
4. ACT, SAT, COMPASS, or ASSET. Exception: This requirement is waived for the application purpose for students with a Bachelor's Degree. Mandatory Advising and Placement into classes may still require testing.
5. If the application packet is incomplete at the time of the application deadline, the application will not be processed and the applicant will need to reapply for a future term. The online application only allows one application per term.

* If high school, GED/HSED and/or college transcripts are on file at MATC, they do not need to be submitted again. Contact the Enrollment Center at (608) 246-6210 or (800) 322-6282 ext. 6210 to verify that transcripts are on file.

* To obtain transcripts, contact the High School the student graduated from or, GED/HSED Testing Center, and all Post-secondary Institutions attended and request an official transcript be sent directly to Enrollment Center; **Madison Area Technical College; 3550 Anderson Street; Madison, WI 53704.**

ADMISSION REQUIREMENTS

All of the following requirements for admissions must be previously completed or the student must be currently attending the courses when the application is submitted.

1) High School graduation and/or GED/HSED completion

2) Assessment Testing (One of the following)

Test	Minimum Test Scores
COMPASS	Reading 80, Writing 70, Pre-algebra 55
ASSET	Reading 40, Writing 40, Numerical 40
ACT	Composite 18
SAT	Math & Verbal for a minimum total of 1100

3) **Residency:** Per Wisconsin TCS-10 statute, out of state residents, except for Minnesota, are not permitted to be placed on a waiting list for a program. It is the applicant's responsibility for proving his/her residency information. Please check with the Enrollment Center for further details (608) 246-6210 or 1-800-322-6282 ext. 6210.

4) Course Requirements

Courses:

Math Competency: Math competency (with in the last two years) demonstrated through satisfactory competency test scores, **OR** one semester of college-level math course with a grade of C or better .

Science: Two semesters of high school science, with a C or better each semester **OR** one semester of college-level science course with a grade of C or better (Body Structure & Function 31-543-335 or 10-501-153).

PROGRAM WAITLIST INFORMATION

- 1) Pay the \$50 advance reservation deposit to be placed on the wait list. This fee applies towards tuition upon registration into classes.
- 2) There are no courses that may be taken towards this program before acceptance into the program, but you can register for other courses if you wish.
- 3) The Dental Assistant program is a Less-than, one-year Technical Diploma that starts both spring and fall semesters. We accept 14 students per semester. Currently, most students only have to waiting approximately 1 semester from the semester for which you apply for to begin the program. A Computerized Random Selection (CRS) process will be used to assign qualified applicants to the waiting list according to their application processing complete date.

FINANCIAL AID

Begin the free 2009-10 Financial Aid process online at <http://www.fafsa.ed.gov>. MATC's School Code is 004007. To get an early estimate of Financial Aid eligibility, visit the <http://www.FAFSA4caster.ed.gov>. The FAFSA tutorial at <http://matcmadison.edu/matc/getstarted/registration/tutorials.shtm> will help the student when filling out the FAFSA application. The 2010-11 Financial Aid process will not be available until after January 1, 2010, and will require the completion of 2009 tax return(s).

ASSESS SKILLS FOR PROPER COURSE PLACEMENT

COMPASS (Computer-Adaptive Placement Assessment and Support System)

This is an untimed test which is taken on a computer. The purpose of this test is to assess the student's current academic skills. The test results are used for advising purposes to help students register for the appropriate level courses. Testing is available at the Commercial Avenue Education Center; no appointments are necessary. Please see the testing schedules. For questions, please call the Assessment Center at (608) 246-5220.

See COMPASS testing information and schedules at

<http://matcmadison.edu/matc/getstarted/assessment/CompassSchedule.shtm> OR go to our website at matcmadison.edu, **A-Z index**, **T for Test Schedules** and click on the links at the top of the page.

PROGRAM ORIENTATION AND REGISTRATION

Orientation & Registration at MATC is designed to provide a welcoming and engaging program that prepares the student to feel confident with the registration process, recognize whether any refresher or summer courses are needed, and provide the student with the resources to access more information throughout the months before classes begin.

The student will receive a letter from MATC providing orientation information: dates, times and next steps.

APPROXIMATE PROGRAM COST

Semester	Tuition
1st Semester	\$2,900.00

CONTACT INFORMATION:

Center for Health & Safety Education: 1-800-322-6282, ext. 6065 or 608-246-6065.