

BARBER/COSMETOLOGY

Continued Education



EFFECTIVE 2010

- CHAPTER BC 11
- BC 11.01 Continuing education requirements for license renewal
 - “Every licensee shall complete 12 continuing education credit hours during the 2-year period immediately preceding the license renewal date of March 31 of every odd numbered year.”

WHO MUST TAKE CONTINUING EDUCATION CREDITS?

- Wisconsin Licenses pertaining to:
 - Barbering and Cosmetology
 - Nail Technicians
 - Aestheticians
 - Electrologists



CONTINUING EDUCATION CREDITS CONTAIN

- **2 credit hours:** (Tech Colleges)
 - Reviewing laws governing licensees and establishments
- **4 credit hours:** (Tech Colleges)
 - In safety, sanitation and infection control
- **6 credit hours:**
 - Directly related to the services permitted under the license held

RENEWAL 2011

- Only 6 of the 12 Continuing Education credits are required for 2011 renewal
- Those 6 credits contain:
 - 2 credits: Laws and Rules
 - 4 credits: Safety-Sanitation-Infection Control

Available through the Tech Colleges

Online-Face to Face-Or Both

RENEWAL 2013

- 12 Continuing Education credits are required for 2013
- 6 credits
 - 2 credits: Laws (Tech Colleges)
 - 4 credits: Safety-Sanitation-Infection Control (Tech Colleges)
- 6 credits directly relating to services in your license specialty

2-CREDIT HOURS

- Laws and Rules:
- Governing licensees and establishments



4-CREDIT HOURS

- Safety-Sanitation-Infection Control



6-CREDIT HOURS

- Directly relating to your license



HOW TO GET (6) C. E. CREDITS

Technical Colleges Offer



2-credit hours (Laws)

4-credit hours

(Safety-Sanitation-Infection Control)

- ❖ *Online Classes*
- ❖ *Face to Face Classes*
- ❖ *Or Both*

HOW TO GET (6) C. E. CREDITS

- Directly relating to your license



- One hour of instruction = 1-Continuing Education credit hour

PROGRAMS APPROVED FOR C. E. CREDITS

- Programs provided by a school licensed by a state
- Workshops approved by a state or national professional organization
- Programs presented by an instructor licensed by a state
- Programs presented by the board or department

HOW DO I PROVE C. E. CREDITS?

- “Licensees shall obtain a certificate of completion from the program provider for each continuing education course completed. The licensee shall retain the certificates for 5-years and shall submit them to the department for audit purposes when the department requests them.”



IS ANYONE EXEMPT FROM C. E. CREDITS?

NO! *No one is exempt!*

However, a licensee who has held an active Wisconsin license for 30-years or more, shall obtain only 6 credit hours of continuing education during the 2-year renewal period.

2 credit hours
(Laws)

4 credit hours
(Safety-Sanitation-Infection Control)

REQUIRED TEXTBOOK

- Wisconsin Administrative Code Book Relating to Barber/Cosmetology
- Code book found → <http://drl.wi.gov/>
- Code book also available at the Madison College downtown bookstore



HOW DO I REGISTER?

Registration methods:

- **New students:**
- Phone (608) 246-6240 or (608) 246-6210 or visit the Enrollment and Information Center at a Madison Area Technical College campus.

- **Returning students:**
- Use either of the above methods OR with your pin number, phone the automated registration system at (608) 246-6220. Or register online... visit [InsideMATC](#), login to your account, and use the Student Center to Add your 5-digit class number(s). First time [InsideMATC](#) users will need to activate their accounts.

**WE LOOK FORWARD TO HAVING
YOU CONTINUE YOUR EDUCATION
WITH US!**

THANK YOU