

The Center for Excellence in Teaching and Learning

Jacquelyn Higby Thomas - CETL Employee Development Consultant



*Professional
Development for
Faculty and Staff*



**Jacquelyn Higby Thomas -
CETL Employee Development
Consultant**

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Jackye's responsibilities include:

Support growth and development of learning experiences for MATC employees.

- Create and deliver Conflict Resolution/Crisis Management Consultation and Workshops
- Create, coordinate and deliver Certification Course #55, Guidance and Counseling courses
- Collaborate with CETL staff to design and deliver Leadership Academy Programming for all levels.
- Collaborate with CETL staff in development and delivery of employee orientations
- Consultation to individuals or groups as requested regarding workplace concerns and resolution strategies

Collaborate with partners in the Center for Excellence in Teaching and Learning in support and development of high quality, innovative, workshops and courses that support the learning of all faculty and staff.

- Develop systems and processes to provide Support Staff with life/work Planning.
- Develop and coordinate faculty mentoring programs for full and part time faculty.
- Develop and deliver programming in cross functional activities related to workplace environment and civility issues.
- Develop, present and assess workshops and courses that highlight best practices in the use of active learning techniques
- Collaborate with CETL staff and others to design and present high quality workshops, convocations, certification courses, trainings etc.

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Provide communication and consultation on College wide committees, work teams and task forces as a representative of CETL.

- Collaborate with faculty, staff and administrators from the Learning Centers throughout the college to create processes that enable the development of high quality learning experiences for all learners.
- Establish and maintain an active professional presence through participation in both internal and external committees and organizations.
- Serve as referral agent for CETL services, providing information about services of CETL to college community
- Provide communication and consultation on College wide committees, work teams and task forces as a representative of CETL

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Jacky's Interests and Background:

36 years in education
29 years in higher education, 19 years in administration
2001 Outstanding Employee of the Year
2007 Governors' Task Force on Campus Security

Student Development
Campus Safety Issues
Leadership Development