



## PRACTICAL NURSING (315431)

One-Year Technical Diploma

### Program Application Dates and Campus Locations

| Semester    | Campus                 | Application Available | First day of Processing | Credentials & Application Deadline |
|-------------|------------------------|-----------------------|-------------------------|------------------------------------|
| Fall 2012   | Madison, Fort Atkinson | September 1, 2011     | October 17, 2011        | February 17, 2012                  |
| Spring 2013 | Madison, Reedsburg     | January 16, 2012      | March 19, 2012          | October 15, 2012                   |

### If you meet the following Unique Admission Requirements:

#### UNIQUE ADMISSION REQUIREMENTS

In order to be determined a qualified applicant, the following qualifications must be satisfactorily completed prior to submitting an application. **Most recent reflection of your assessment testing and course requirements will be taken into consideration when reviewing applications for admissions.**

1. **High School graduation, GED/HSED completion or higher documented degree**
2. **Assessment testing (one of the following):**

| Test    | Minimum Test Scores                               |
|---------|---|
| COMPASS | Reading 80, Writing 70, Pre-Algebra 55, E-Write 6 |
| ASSET   | Reading 40, Writing 40, Numerical 40              |

3. **Residency:** Per Wisconsin Statute TCS-10, out of state residents are not permitted to be placed on a waiting list for a program that closes prior to the non-resident processing date. It is the applicant's responsibility to provide proof of residency. Please check with the Enrollment Center for assistance (608) 246-6210 or (800) 322-6282 Ext. 6210.
4. **Course Requirements**

**Math:** Math competency demonstrated through either satisfactory competency test scores OR one semester of college-level math with satisfactory grade of C or better.

**Reading competency:** demonstrated through satisfactory competency testing scores OR one semester of college-level Writing/English with a grade of C or better.

**Writing competency:** demonstrated through satisfactory competency testing scores OR one semester of college-level Reading/English with a grade of C or better.

**Science:** Two semesters of high school science with a C or better each semester OR one semester of college-level science (Body Structure & Function 31-543-335 or a higher-level course) with a grade of C or better.

## You should then apply:

### APPLICATION PROCESS

#### How to Apply for a Program

Fill out the [Online Application Form](#) and submit the \$35 fee (\$30 one-time application fee and \$5 per application processing fee) payable by credit card, debit card or electronic check by the [application deadline](#).

Paper applications are available by request at any Enrollment Center, or regional or metro campus office. Request a paper application from the Enrollment Center by phone at (608) 246-6210 or (800) 322-6282, Ext. 6210. In addition to the one-time \$30 application fee, there is a \$10 per application, non-refundable processing fee to submit a paper application.

#### Required Documents for this Program

The following materials must be on file at Madison College in order to have a complete application:

1. Completed Application form
2. Official high school transcripts OR official GED/HSED transcripts\* (this requirement is waived for applicants who have transcripts on file documenting the achievement of an Associate Degree or higher from an institution other than Madison College\*\*).
3. COMPASS, ACT, SAT or ASSET (testing that is older than two years may require current COMPASS testing).

If the application packet is incomplete at the time of the application deadline, the application will not be processed and the applicant will need to reapply for a future term. The online application only allows one application per term.

\*If high school, GED/HSED and/or college transcripts are on file at Madison College, they do not need to be submitted again. To obtain transcripts, contact the school(s) the student attended or, the GED/HSED Testing Center the student attended. Transcript(s) should be sent directly to:

**Madison College Enrollment Center, 3550 Anderson Street, Madison, WI 53704**

Contact the Enrollment Center at (608) 246-6210 or (800) 322-6282 Ext. 6210 to verify that transcripts are on file.

\*\*It is the applicant's responsibility to provide official transcripts to document all unique admission requirements (listed above) and/or to have previous courses transferred to meet program requirements.

**If you meet the Unique Admission Requirements and complete the application process, your application will progress to the review stage of processing to see if you are a qualified applicant for the indicated program.**

## Qualified applicants should be aware of the following:

### PROGRAM INFORMATION

1. Pay the \$50 advance reservation deposit (within 30 days of notification) to be placed on the wait list. This fee applies towards tuition upon registration into classes.
2. **Science and General Studies Requirements (Pre-Core Nursing courses):** Student must be satisfactorily completed or be currently attending Nursing Assistant, Growth & Development, Body Structure & Function (required within 5 years), Nursing Success, Written Communication, Oral/Interpersonal Communication and be completed with TEAS by April 1 to be eligible for the following Fall semester and by October 1 to be eligible for the following Spring semester to be considered for acceptance into the Practical Nursing program. **Students who reach the top of the waiting list without completing or being in progress with these requirements will be removed from the program and have to reapply.** The student does not need to be on the WIS Nursing Aide registry if they do not plan on working as a Nursing Assistant.

3. The Practical Nursing program-**Truax** currently accepts 24 students per semester. The waiting list is sometimes one semester from the semester for which you apply. The Practical Nursing program-**Fort Atkinson** currently accepts 24 students per fall semester with little to no wait. The Practical Nursing program-**Reedsburg** currently accepts 24 students per spring semester with little to no wait. A Computerized Random Selection (CRS) process will be used to assign qualified applicants to a place on the waiting list according to the date of the complete application.
4. **Additional program requirements upon acceptance:** [Caregiver Background Check](#) (CBC), physical exam and completed [Health History Form](#), copy of your current "Health Care Provider" CPR certification, [Essential Functions](#) reviewed for nursing programs, and completion of all required courses with a grade of C or better.
5. **Licensed Practical Nurses seeking to complete their Associate Degree to become an RN:** Please obtain the [Nursing Completion LPN to ADN](#) information for details. Practical Nursing students planning to continue to the Associate Degree Nursing (ADN) program can make the following adjustments to the required curriculum: Intro to Psychology & Developmental Psychology instead of Growth & Development; and Anatomy & Physiology I & II instead of Body Structure & Function (10-501-153 can be used as an elective of the ADN program).

## FINANCIAL AID

**Students accepted into this program are eligible for financial aid.**

Begin the 2011-12 Financial Aid process online by completing the Free Application for Federal Student Aid at the [FAFSA](#) website (fafsa.gov). Madison College's School Code is 004007. To get an early estimate of Financial Aid eligibility, visit the [FAFSA Forecaster](#). The [FAFSA Tutorial](#) is available for help with filling out the FAFSA application. The 2012-13 Financial Aid process will be available starting January 1, 2012, and will require the completion of 2011 tax returns.

## ASSESS SKILLS FOR PROPER COURSE PLACEMENT

### COMPASS (Computer-Adaptive Placement Assessment and Support System)

This is an untimed test which is taken on a computer. The purpose of this test is to assess the student's current academic skills. The test results are used for advising purposes to help students register for the appropriate level courses. See the [COMPASS Information](#) web page for scheduling instructions by location. For assistance, please contact the Assessment Center at (608) 246-5220.

## PROGRAM ORIENTATION AND REGISTRATION

Orientation & Registration at Madison College is designed to provide a welcoming and engaging program that prepares the student to feel confident with the registration process, recognize whether any refresher or summer courses are needed, and provide the student with the resources to access more information throughout the months before classes begin.

The student will receive a letter from Madison College providing orientation information, dates, times and next steps.

## APPROXIMATE PROGRAM COST

| Semester                 | Total      |
|--------------------------|------------|
| Pre-Nursing Courses      | \$2,200.00 |
| 1 <sup>st</sup> Semester | \$1,500.00 |
| 2 <sup>nd</sup> Semester | \$1,700.00 |
| Other Fees               | \$666.00   |



### CONTACT INFORMATION:

School of Health Education: (800) 322-6282 Ext. 6065 or (608) 246-6065

[CHASE@madisoncollege.org](mailto:CHASE@madisoncollege.org)