



# AUTO COLLISION REPAIR AND REFINISH TECHNICIAN (314051)

## One-Year Technical Diploma

### Program Application Dates and Campus Locations

| Semester  | Campus | Application Available | First day of Processing | Application Deadline | Credentials Deadline |
|-----------|--------|-----------------------|-------------------------|----------------------|----------------------|
| Fall 2012 | Truax  | September 1, 2011     | October 17, 2011        | August 31, 2012*     | September 15, 2012   |

\*This program typically forms a waitlist. While the college will accept applications for this program up to this deadline, students applying this late will typically be admitted to the waitlist.

### If you meet the following Unique Admission Requirements:

#### UNIQUE ADMISSION REQUIREMENTS

There are no unique admissions requirements for this program

### You should then apply:

#### APPLICATION PROCESS

##### How to Apply for a Program

Fill out the [Online Application Form](#) and submit the \$35 fee (\$30 application fee and \$5 processing fee) payable by credit card, debit card or electronic check by the [application deadline](#).

Paper applications are available by request at any Enrollment Center, or regional or metro campus office. Request a paper application from the Enrollment Center by phone at (608) 246-6210 or (800) 322-6282, Ext. 6210. In addition to the \$30 application fee, there is a \$10 non-refundable processing fee to submit a paper application.

##### Required Documents for this Program

The following materials must be on file at Madison College in order to have a complete application:

1. Completed Application form
2. Official high school transcripts OR official GED/HSED transcripts\* (this requirement is waived for applicants who have transcripts on file documenting the achievement of an Associate Degree or higher from an institution other than Madison College\*\*).

If the application packet is incomplete at the time of the application deadline, the application will not be processed and the applicant will need to reapply for a future term. The online application only allows one application per term.

\*If high school, GED/HSED and/or college transcripts are on file at Madison College, they do not need to be submitted again. To obtain transcripts, contact the school(s) the student attended or, the GED/HSED Testing Center the student attended. Transcript(s) should be sent directly to:

##### **Madison College Enrollment Center, 3550 Anderson Street, Madison, WI 53704**

Contact the Enrollment Center at (608) 246-6210 or (800) 322-6282 Ext. 6210 to verify that transcripts are on file.

\*\*It is the applicant's responsibility to provide official transcripts to document all unique admission requirements (listed above) and/or to have previous courses transferred to meet program requirements.

If you meet the Unique Admission Requirements and complete the application process, your application will progress to the review stage of processing to see if you are a qualified applicant for the indicated program.

## Qualified applicants should be aware of the following:

### PROGRAM INFORMATION

1. Students are admitted by application complete date into the program until we reach capacity. At that point, students are admitted onto a waitlist. The later you apply the greater chance you have of being placed on the waitlist.
2. Pay the \$50 advance reservation deposit to be placed on the wait list. This fee is applied towards tuition upon registration into classes when you are admitted into the program.
3. Most applicants on the waitlist will be admitted for the semester for which they applied. The latest applicants may need to wait is one year. Applicants are only admitted from the waitlist in fall semesters.
4. The COMPASS does not need to be taken before applying to this program; however students must take the COMPASS before orientation or registering for classes. (Exception: Students with college credit of C or higher in English and Math do not need to take the COMPASS).

### FINANCIAL AID

**Students accepted into this program are eligible for financial aid.**

Begin the 2011-12 Financial Aid process online by completing the Free Application for Federal Student Aid at the [FAFSA](http://fafsa.gov) website (fafsa.gov). Madison College's School Code is 004007. To get an early estimate of Financial Aid eligibility, visit the [FAFSA Forecaster](#). The [FAFSA Tutorial](#) is available for help with filling out the FAFSA application. The 2012-13 Financial Aid process will be available starting January 1, 2012, and will require the completion of 2011 tax returns.

### ASSESS SKILLS FOR PROPER COURSE PLACEMENT

#### COMPASS (Computer-Adaptive Placement Assessment and Support System)

This is an untimed test which is taken on a computer. The purpose of this test is to assess the student's current academic skills. The test results are used for advising purposes to help students register for the appropriate level courses. Testing is available at the Commercial Avenue Education Center; no appointments are necessary. Please see the testing schedules. For questions, please call the Assessment Center at (608) 246-5220.

See COMPASS testing information, study guides and schedules at [COMPASS](#) website OR go to madisoncollege.org and the A-Z index, then click on T for Testing Schedules.

### PROGRAM ORIENTATION AND REGISTRATION

Orientation & Registration at Madison College is designed to provide a welcoming and engaging program that prepares the student to feel confident with the registration process, recognize whether any refresher or summer courses are needed, and provide the student with the resources to access more information throughout the months before classes begin.

The student will receive a letter from Madison College providing orientation information, dates, times and next steps.

### APPROXIMATE PROGRAM COST

| Semester     | Tuition | Other   | Total   |
|--------------|---------|---------|---------|
| 1st Semester | \$2,750 | \$1,900 | \$4,650 |
| 2nd Semester | \$2,600 | \$350   | \$2,950 |



**CONTACT INFORMATION:**

**School of Applied Technology**

**(800) 322-6282 Ext. 6102 or (608) 246-6102**

**CMAT@madisoncollege.org**